MINUTES OF THE MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SODA SPRINGS, CARIBOU COUNTY, IDAHO HELD AUGUST 16TH, 2023.

MEETING CALLED TO ORDER AT 5:00PM BY AUSTIN ROBINSON, MAYOR.

ROLL CALL SHOWED THE FOLLOWING PRESENT: MITCHELL J. HART, PRES.
RYAN CARPENTER
RODNEY WORTHINGTON
SCOTT K. GAMBLES

EXCUSED:

ALSO PRESENT:	Mark Steele	Alan Skinner, Engineer
	Dan Squires, Supervisor	Tausha Vorwaller, Clerk
	Justin Hansen, Director	Hannah Beer, Clerk
	Trevyn Phelps	Gregg Haney, Attorney
	Chief Scott Shaw	CeJay Golightly
	Paul Gritton	Colton Kirby

The invocation was given by Paul Gritton, Mayor Robinson then led everyone in the 'Pledge of Allegiance'.

Review & Approval of Minutes & Accounts Payable:

The accounts payable and payroll were reviewed. Councilmember Worthington moved to approve the accounts payable Aug 1, 2023 thru Aug 14, 2023, seconded by Councilmember Carpenter. All in favor, motion carried. Approved Worthington, second Carpenter. All in favor, motion carried.

(SEE ATTACHED ACCOUNTS PAYABLE REGISTER FOR DETAIL)

Appointments:

Police Chief Shaw addressed the council concerning pay increases on behalf of the Soda Spring Police Department. He stated the department is currently understaffed and is trying to hire additional officers but feels hindered due to the lack of compensation. Mr. Shaw presented a wage increase schedule to the Council. The pay schedule consisted of suggested salaries that would make the department more competitive with the Sheriff's department. He said starting pay is so low it is unable to compete with the detention deputies at the jail. Chief Shaw acknowledged that Officer Steele took a significant pay cut to start wages to work for the Soda Springs Police department since moving from the Caribou County Jail. Chief Shaw is wanting to retain employees and believes the new wages will help attract and keep employees. Councilmember Hart suggested taking a few weeks to consider the proposal. Councilmember Hart does not want the Soda Springs Police Department to be in competition with the Caribou County Sheriff's Department. He also points out in the prior year

the police department had received pay raises up to 17%. Councilmember Worthington said that no officer should take a pay cut when working for the City and if Soda Springs wants the best, the City needs to pay the best. Councilmember Carpenter contradicted Councilmember Hart and believes the City needs to be competitive to build toward the future. Mayor Robinson, will consider the proposal and get back with the council decision.

Mayor Robinson declared a public hearing is open for the discussion of the Budget for the 2024 fiscal year. There was a comment made from Paul Gritton about giving police officers a raise but no objections from the public were noted for the 2024 budget. Councilmember Hart, acknowledges the 2024 budget is almost double from the previous year. However, this was due to potential grant funding that might be acquired. If the possible 13 million dollars in grants are excluded from the 2024 budget, the 2024 budget would be less, compared to the 2023 fiscal budget.

Councilmember Gambles introduced ordinance no. 701 and briefly described the ordinance as the annual appropriation bill that is necessary to defray all proper expenses and liabilities of the City of Soda Springs. Councilmember Hart made a motion for the rules requiring ordinances to be read on three separate occasions be dispensed with and for the ordinance to be read by title only, seconded by Councilmember Carpenter. Mayor Robinson called for a roll call vote.

Those voting aye:	Ryan Carpenter Scott Gambles Mitch Hart Rod Worthington	Those voting nay:	none

Clerk Beer, read the ordinance by title only. Councilmember Carpenter made a motion to approve the adoption of Ordinance No. 701, seconded by Councilmember Gambles. Mayor Robinson called for a roll call vote.

Those voting aye:	Ryan Carpenter Scott Gambles Mitch Hart Rod Worthington	Those voting nay:	none

(SEE ATTACHED COPY OF ORDINANCE #701 - ORIGINAL ON FILE)

Unfinished Business:

Austin Fisher addressed the Council about rock climbing at Kelly Park and wanted permission to build a rock-climbing route. He believes, Kelly Park would be an ideal location to create a rock-climbing route due to the size of the rocks in the designated area. Mr. Fisher stated the rock-climbing routes would be safe, family friendly, and sustainable. The climbing routes would consist of two stainless bolts, concrete anchors, and short cliff bands between 20-30 feet. Any names of cliffs would have family, fun names. There would be a small designated trail so people do not

stray. The area purposed is at the junction to the small fishing pond at Kelly Park. The climbing route will need to stay as natural as possible, due to proximity of a nearby spring. Councilmember Carpenter made a motion to approve the climbing route, seconded by Councilmember Worthington. All in favor, motion carried.

New Business:

Attorney Haney stated four items in the Primetime auction did not sell in the initial auction because a customer had buyers' remorse. Therefore, those four items were sold in the Bingham County Auction. Overall, around $70,000 dollars were collected from the items sold from the sale. Councilmember Carpenter, recommended the City not use Primetime Auction again.

Clerk Vorwaller, presented bids from three different companies to repair the City Hall's roof. Ultimately, All- Star Roofing presented the cheapest bid and stated they will be able to finish by the end of September. Councilmember Hart, acknowledged the need to repair the roof in case City Hall moves to the Ender's building. A motion was made by Councilmember Worthington to use All- Star Roofing to repair the roof at City Hall and to purchase a $1,500 warranty, seconded by Councilmember Capenter. All in favor, motion carried.

Clerk Vorwaller asked the Council to purchase a Document Management Software called Laserfiche. She believes the City needs to be more effective when storing documents. Laserfiche is the most commonly used document storage program by government entities. The program will transfer all paper documents into a digital format, so it will not need to be stored physically. There will be a $6985 subscription fee for the annual license and maintenance. A motion was made to purchase Laserfiche, the document management software, seconded by Councilmember Worthington.

Councilmember Capenter made a motion to adjourn at 6:22 P.M., seconded by Councilmember Worthington. All in favor, motion carried.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 7th DAY OF SEPTEMBER, 2023.

Austin W. Robinson, Mayor

ATTEST:

Hannah Beer

Hannah Beer, Clerk

NOTICE OF PUBLIC HEARING
PROPOSED BUDGET FOR FISCAL YEAR 2023-2024 (FY 2024)
CITY OF SODA SPRINGS, IDAHO

A **public hearing**, pursuant to Idaho Code 50-1002, will be held for consideration of the proposed budget for the fiscal year from October 1, 2023 to September 30, 2024. The hearing will be held at City Hall, 9 West 2nd South, Soda Springs, Idaho at **5:15pm, August 16th, 2023**. All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed City Budget in detail are available at the City Hall during regular office hours (8:00am to 5:00pm, weekdays). City Hall is accessible to persons with disabilities. Any person needing special accommodations to participate in the above noticed hearing should contact the City Office, 208-547-2600 prior to the public hearing. The proposed 2024 Fiscal Year Budget is listed as FY 2024 Proposed Expenditures and Revenues.

EXPENDITURES

	FY 2022 Actual Expenditures	FY 2023 Budgeted Expenditures	FY 2024 Proposed Expenditures
GENERAL FUND:			
Mayor & Council	(977)	28,863	28,863
Office/Other	164,969	394,355	273,772
Legal	17,035	21,497	22,904
Police	827,232	1,062,654	1,184,519
Fire	350493	285,634	119,867
P & Z/Building Inspection	1,394	34,070	31,406
Animal Control/Shelter	20478	22,600	22,730
Clean Up/Weed Control	54,633	41,605	42,602
Community Service/Parks	293,913	546,825	1,323,290
Recreation Transfer	61,750	115,000	143,880
Library Transfer	130000	150,000	150,000
Interfund Transfers	0	650,236	315,236
Total General Fund	1,920,920	3,353,339	3,659,069
Street Fund	216,232	1,322,164	2,820,042
Airport Fund	16,738	64,730	129,954
Liability Insurance Fund	18,850	21,821	25,789
Recreation Fund	127,313	199,290	235,924
Library Fund	270,771	309,730	376,925
TOTAL TAX SUPPORTED FUNDS	2,570,824	5,271,074	7,247,703
ENTERPRISE FUNDS:			
Garbage	379,423	413,000	420,000
Water	628,109	1,903,980	7,391,471
Power	2,473,390	3,107,734	3,089,045
Sewer	1,053,772	1,735,192	5,845,722
TOTAL ENTERPRISE FUNDS	4,534,694	7,159,906	16,746,238
SPECIAL FUNDS:			
Greater SS Comm-Development	0	21,000	21,000
TOTAL SPECIAL FUNDS	0	21,000	21,000
TOTAL EXPENDITURES ALL FUNDS	**7,105,518**	**12,451,980**	24,014,941

REVENUES

	FY 2022 Actual Revenues	FY 2023 Budgeted Revenues	FY 2024 Proposed Revenues
PROPERTY TAX LEVY:			
General Fund	755,428	771,208	771,962
IC 63-1305 Judgements	0	0	0
Street Fund	98,401	100,000	100,000
Airport Fund	9,821	18,000	45,000
Liability Insurance Fund	14,235	14,500	24,000
Recreation	24,552	35,000	40,000
Library	98,161	115,000	115,000
TOTAL PROPERTY TAX REVENUE	1,000,598	1,053,708	1,095,962
OTHER REVENUE:			
General Fund	736,716	912,471	876,263
Property Tax Replacement Funds	27,238	27,238	31,850
Street Fund	305,140	256,322	602,897
Airport Fund	7,338	17,135	22,250
Liability Insurance Fund	6,236	5,539	310
Recreation Fund	89,663	163,400	192,280
Enterprise Funds	5,009,254	5,570,370	5,656,072
Greater SS Comm-Development	(1,439)	9,100	9,100
Library Fund	137,114	158,090	158,090
Grants	605,358	1,065,236	13,057,500
From Cash Reserve		3,213,371	2,312,367
TOTAL	6,922,618	11,398,272	22,918,979
TOTAL REVENUE ALL FUNDS	**7,923,216**	**12,451,980**	**24,014,941**

ESTIMATED REVENUE SOURCES

The estimated revenue for the City of Soda Springs, Idaho for the fiscal year October 1, 2023 to September 30, 2024 is as follows:

Property Tax Levy	1,095,962
Property Tax Replacement Funds	31,850
Prior Years Property Tax/Pen & Int	25,450
Sales Tax & State Revenue Sharing	380,000
Liquor Apportionment	49,000
Licenses/Permits/Franchise Fees	60,075
Court Revenue	28,000
Highway User Apportionment	115,630
HB312 & HB362 Highway Revenue	128,531
Road & Bridge-County	38,000
Airport-County	0
Airport	20,000
Recreation	47,300
Land Rentals	36,388
Interest	15,330
Miscellaneous	15,200
Garbage	420,000
Water	1,131,092
Power	2,819,796
Sewer	1,267,184
GSSCDC Earnings	9,000
Library	7,170
Grants	13,057,500
Transfers	904,116
From Cash Reserves	2,312,367
TOTAL ESTIMATED REVENUE	**24,014,941**

The proposed expenditures and revenues for fiscal year 2023-2024 have been tentatively approved by the City Council. Publication dates for the notice of public hearing are August 3rd & August 10th, 2023 in the Caribou County Sun.

ORDINANCE NO. 701
ANNUAL APPROPRIATION ORDINANCE

AN ORDINANCE TERMED THE ANNUAL APPROPRIATION BILL, APPROPRIATING MONEY IN SUCH SUM AND SUMS AS IS DEEMED NECESSARY TO DEFRAY ALL PROPER EXPENSES AND LIABILITIES OF THE CITY OF SODA SPRINGS, IDAHO, NOT OTHERWISE PROVIDED FOR, FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF OCTOBER, 2023 AND ENDING SEPTEMBER 30, 2024 PURSUANT TO THE PROVISIONS OF SECTION 50-1002, IDAHO CODE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SODA SPRINGS, IDAHO:

SECTION I

That there is appropriated out of any money in the City Treasury, for the purpose of defraying the necessary expenses and liabilities of the City of Soda Springs, Idaho, for the fiscal year beginning the first day of October, 2023 and ending September 30, 2024 the sum and sums of money or so much thereof as may be necessary for the following:

MAYOR & COUNCIL	28,863
OFFICE/ELECTION/OTHER	273,772
LEGAL	22,904
POLICE	1,184,519
FIRE	119,867
P & Z/BUILDING INSPECTION	31,406
ANIMAL CONTROL/SHELTER	22,730
CLEAN UP/WEED CONTROL	42,602
COMMUNITY SERVICE-PARKS	1,323,290
RECREATION TRANSFER	143,880
LIBRARY TRANSFER	150,000
INTERFUND TRANSFERS	315,236
STREET FUND	2,820,042
AIRPORT FUND	129,954
LIABILITY INSURANCE FUND	25,789
RECREATION FUND	235,924
LIBRARY FUND	376,925
GARBAGE	420,000
WATER	7,391,471
POWER	3,089,045
SEWER	5,845,722
GREATER SS COMM-DEVELOPMENT	21,000
TOTAL ESTIMATED EXPENSES	24,014,941

SECTION II

This ordinance shall be in full force and effect after its due passage, approval and publication according to law, the rules requiring the reading of ordinances on three separate days being dispensed with.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 16TH DAY OF AUGUST, 2023.

AUSTIN W. ROBINSON, MAYOR

ATTEST:

Hannah Beer

Hannah Beer, CITY CLERK